

VILLAGE OF DORCHESTER FINANCE COMMITTEE MEETING

Date: Wednesday, June 7, 2023 6:30 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by Trustee Schauer at 6:32 pm.
2. Present were Trustee Schauer, Trustee Carter, and Trustee Lageman. Also present was Deputy Clerk-Treasurer Erikson and Clerk-Treasurer Sigmund.
3. Motion was made by Trustee Lageman, seconded by Trustee Carter, to approve financial activity for May, 2023. Motion carried 3-0.
4. Motion was made by Trustee Lageman, seconded by Trustee Carter, to adjourn. Motion carried 3-0. Meeting was adjourned at 6:45 pm.

VILLAGE OF DORCHESTER BOARD MEETING

DATE: Wednesday, June 7, 2023 7:00 pm

Municipal Building, 250 Parkside Drive, Dorchester WI

Minutes:

1. Meeting was called to order by President Schwoch at 7:00 pm.
2. Pledge of Allegiance was said.
3. Present were President Schwoch, Trustee Schauer, Trustee Carter, Trustee Klemetson, Trustee Lageman, Trustee Klimpke, and Trustee Goldschmidt. Also present were Clerk-Treasurer Sigmund, Deputy Clerk-Treasurer Erikson, Clint Penney, Rick Golz, Scot Balsavich from Cooper Engineering, Officer Walters, and Chris Christopherson.
4. Public Input: Chris Christopherson brought up concerns about sawdust coming from the sawmill, and mentioned that when they had used pickle juice in the past to keep the dust down it seemed to work pretty well. Chris also brought up parking on Linden Street; he requested no parking. Officer Walters will look into this.
5. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve minutes of the May 3, 2023 Board Meeting. Motion carried 7 - 0.
6. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to approve May, 2023 Audit Report, and receive June, 2023 Audit Report from Deputy Clerk-Treasurer. Motion carried 7 - 0.
7. Rick Golz from the Public Works Department said that there were communication issues with the well. He is also trying to re-do the chemicals used and find the right mix. The waste water is running pretty good as well.
8. Clint Penney from the Public Works Department said that they have been painting lines and curbs, brush hogging, and generally making the Village beautiful for Dorchester Days.
9. Deputy Clerk-Treasurer said that she has signed up for the clerk's institution training; Clerk-Treasurer Sigmund will sign up tomorrow. Disconnect notices have been sent out today. The Clerk's office is currently helping Officer Walters with items as well.

10. Deputy Clerk-Treasurer Erikson received an email from Jenny Hinker regarding the Memorial Hall update: "May was a fantastic month for rentals! We hosted two large events plus a baby shower, Colby High School Prom, and a Polka Dance. We had a total of \$1,750 in rental income – I believe it to be our best month yet! Some of the new changes that were implemented with my new contract were utilized already – we had people pay for the internet and one event paid the extra money to play music until 2am. Looking forward – the hall is rented out each weekend in June aside from Dorchester Days which it will be occupied with various activities Thursday-Sunday. Working with Clint on a couple things to get fixed up in the next couple weeks before Dorchester Days but the hall is looking great!"
11. Trustee Goldschmidt gave the Dorchester Days update: The donation booth is at \$5,800.00. They are also looking for people to volunteer during Dorchester Days.
12. Officer Walters gave the Clark County Sheriff's Department update:
At this time, he is not able to release information to the Board and the media.
Everyone has been very welcoming!
Officer Walters spoke with Captain Hebert who mentioned a three person police committee. Officer Walters said that he is working on getting an Emergency Management Committee together as there is currently not much planning for possible disasters.
He has been patrolling and has been trying to slow people down.
He is currently working on getting an office phone, and would like to get a radio receiver installed in the office soon. He talked about cameras on the Clerk's Office and Memorial Hall.
For Dorchester Days, Officer Walters has decided to block off streets: Business County A to Washington Avenue for emergency vehicles only. Bikes and Veterans will be able to park in front of Memorial Hall, and parking will only be on one side of the street. He has spoken with Clark County to see if Abby/Colby can lend an officer and security guard to come help.
The new police policy at the office is that the police side will be locked, and anyone who comes into the office will be recorded.
13. Zoning: Building Permits Update – NONE
14. Scot Balsavich said there really isn't much of a street project update to provide. The contractor hasn't really done much work on the punch list yet. As far as the new asphalt on Front Street, the rain and cooler weather hasn't helped it cure much. They will be starting on the fence this week.
15. Scot Balsavich said that he had a meeting with President Schwoch and Steen Construction. At last month's meeting, a motion was made to have Public Works Supervisor Clint Penney involved in that conversation, but they did not contact him in regards to this meeting. There was a difference in amounts of about \$4,500.00. It was agreed that Steen would accept \$4,100.00. Scot recommends payment to Steen Construction, as they are due this month. Cooper will be crediting the portion for which they are responsible. Scot recommended a 7/15/2023 final completion date instead of a 6/15/2023 final completion date. The project itself is still trending under budget. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to pay change order #2. Motion carried 7-0.
16. Rick Golz said that the DNR stated that we still have unused financing through our loans that we can use towards finishing the building on top ponds and repair the building on the bottom ponds. Before the pricing went up he wanted to get it fixed. The top was basically finished but the bottom needs work. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to approve the quote from Ludwig Builders, LLC, in the amount of \$10,750.00 to finish building on top ponds and repair building on bottom ponds. Motion carried 7-0.

17. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve change order #2 for the phosphorous modification. Motion carried 7-0.
18. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve the Committee List. Motion carried 7-0.
19. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to approve Resolution 335: Compliance Maintenance Annual Report 2022. Motion carried 7-0.
20. Motion was made by Trustee Goldschmidt, seconded by Trustee Klimpke to remove of sidewalks on the south end of Front Street. Motion carried 7-0.
21. Motion was made by Trustee Schauer, seconded by Trustee Klimpke to table approving quote for concrete curb along N. 2nd Street and in front of Home Place on Washington Avenue until the next meeting, as Clint Penney said that this quote has fallen through. Motion carried 7-0.
22. Motion was made by Trustee Goldschmidt, seconded by Trustee Lageman to approve advertising for sealed bids to repave N. 2nd Street to Washington Avenue, with the possibility of repaving the parking lot in front of the library and Memorial Hall. Motion carried 7-0.
23. Motion was made by Trustee Schauer, seconded by Trustee Lageman to approve the quote from Cooper Engineering for the dam inspection for the amount of \$2,000.00. Motion carried 7-0.
24. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to table the approval of Kelly Gunderson to take care of stray dogs within the Village until the next meeting. Motion carried 7-0.
25. Motion was made by Trustee Lageman, seconded by Trustee Schauer to approve stage curtains for Memorial Hall for the amount of \$4,411.00. Motion carried 7-0.
26. Motion was made by Trustee Goldschmidt, seconded by Trustee Lageman to allow the Lions Club to use tables and chairs during Dorchester Days from the Village Hall for Bingo at no cost. Motion carried 7-0.
27. Motion was made by Trustee Lageman, seconded by Trustee Carter to table approving security cameras for the Police Department until a quote has been procured. Motion carried 7-0.
28. Motion was made by Trustee Klimpke, seconded by Trustee Lageman to issue a Temporary Class "B" Retailer's license to the Wisconsin State Championship Tractor Pull, Inc. for June 14-18, 2023. Motion carried 7-0.
29. Approval of the renewal of a Class "B" combo application for July 1, 2023-June 30, 2024
 - a. Kenneth Mohan, D.B.A. Fuzzy's Bar & Grill. Motion made by Trustee Lageman, seconded by Trustee Klimpke. Motion carried 7-0.
 - b. Thomas Wempner, D.B.A. Point-O-Eight. Motion was made by Trustee Schauer, seconded by Trustee Klemetson. Motion carried 7-0.
 - c. Pamela Geiger, D.B.A. Boozer's Bar & Grill, LLC. Motion was made by Trustee Klimpke, seconded by Trustee Lageman. Motion carried 6-0. Trustee Carter abstained.
 - d. Jenny Hinker, D.B.A. Tapper's Bar, LLC. Motion was made by Trustee Klimpke, seconded by Trustee Lageman. Motion carried 7-0,

30. Motion was made by Trustee Klimpke, seconded by Trustee Klemetson to renew a Class "A" Combo application for July 1, 2023 – June 30, 2024 for River Country Cooperative C-Store; Agent: Sandra Aquilera. Motion carried 7-0,
31. Approval to renew a Cigarette & Tobacco Retail License applications:
 - a. Thomas Wempner, D.B.A. Point-O-Eight. Motion was made by Trustee Lageman, seconded by Trustee Klimpke. Motion carried 7-0.
 - b. River Country Cooperative C-Store, Agent: Sandra Aquilera. Motion was made by Trustee Klimpke, seconded by Trustee Schauer. Motion carried 7-0.
32. Motion was made by Trustee Lageman, seconded by Trustee Klimpke to approve Operator's License applications for July 1, 2023 – June 30, 2024 for the following:
 - a. Renea Henke
 - b. Michelle Apfelbeck
 - c. Cynthia Kramar
 - d. Stephanie Born
 - e. Sandra Aguilera
 - f. Dennis Reynolds
 - g. Kathleen Reynolds.Motion carried 7-0.
33. Motion was made by Trustee Schauer, seconded by Trustee Klemetson to have the next Board Meeting on July 12, 2023 at 7:00 pm. Motion carried 7-0.
34. Motion was made by Trustee Schauer, seconded by Trustee Lageman to adjourn. Motion carried 7-0.
35. Meeting adjourned at 8:42 pm.

Tracey Sigmund, Clerk-Treasurer